

**KONKAN RAILWAY CORPORATION LIMITED**  
( A Government of India Undertaking )  
Belapur Bhavan, Plot no.6, Sector 11, CBD Belapur, Navi Mumbai – 400 614

**Notification No.CO/P-R/6C/2022**

Konkan Railway Corporation Limited (KRCL), a Public Sector Undertaking under the Ministry of Railways having its Corporate Office at CBD Belapur, Navi Mumbai invites applications for the following post in Accounts department on fixed term contract and on fixed remuneration basis for initial period of one year.

POST	UR	OBC-NCL	SC	ST	TOTAL
Jr. Accounts Manager	3	1	--	--	4

Sr. No	Post	Gross fixed remuneration per month.	Professional Qualification	Upper age limit (As on 01/12/2022)	Place of posting	No. of Post
1	Jr. Accounts Manager	Rs.65,688/-	CA/ICWA	35 years	Ratnagiri, Maharashtra	02
					Karwar, Karnataka	02

**A)** The period of contract will be initially for a period of one year, extendable for further 04 years on yearly basis on satisfactory performance, mutual consent as well as requirement of KRCL, if any. If required, the same can be renewed as a fresh contract on year to year basis. Remuneration may be revised from the 2<sup>nd</sup> year onward as decided by the Corporation.

**INSTRUCTION SHEET**

I) **Age:-**The candidates should not be more than prescribed age as on 01/12/2022. The age relaxation of 3 years will be given for OBC-NCL candidates. Age relaxation for Ex-servicemen is discretionary. No age relaxation for SC/ST community candidates.

II) Candidates who wish to apply for the post reserved for OBC-NCL category, valid Caste certificate in the format required for Central Government employment (Format attached) should be attached with application. Certificate not indicating validity will not be accepted.

III) Candidate fulfilling eligibility criteria may report directly for walk-in interview along with one copy of application prepared in the prescribed format as given Annexure-I along with original certificates and one set of self attested copies of all required certificates (age proof, qualification, experience, cast certificate etc.).

**B) Mode of Selection: WALK-IN INTERVIEW**

**C) Date, time and place of walk-in interview :**

**Registration Time:09.00 hrs to 12:00 hrs only on the date of walk-in-interview.**

Post	Date of interview	Venue
Jr. Accounts Manager	11/01/2023	Executive Club, Konkan Rail Vihar, Konkan Railway Corporation Ltd., Near Seawoods Railway Station, Sector-40, Seawoods (West), Navi Mumbai.

After preliminary screening of the applications submitted by the candidates in person, the provisionally eligible candidate(s) will only be interviewed. Candidates should come prepared to stay for minimum 2 days, if required, at their own cost. No train/bus fare/ TA/DA shall be payable by the Corporation. Applications should be completed and strictly as per the prescribed format. Applications not conforming to the prescribed format or having illegible/ambiguous certificates or without certificates or incomplete will be summarily rejected.

**D) Self attested Documents to be attached with the filled application:**

- A) Copies of certificate in proof of qualification (As per the qualification specified in Notification)
- B) Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- C) Copy of Caste certificate in the format required for Central Government employment (In case of OBC-NCLs) and service certificate in support of claims for Ex-servicemen, if any
- D) Two passport size recent photographs.
- E) Copy of document regarding experience, last served and others, if any.
- F) Character certificate from Gazetted officer/Executive officers for certifying that he/ she is bearing good moral character.

**E) General Information (Applicable to all applicants):-**

1. Candidates who fulfil the eligibility criteria only, will be interviewed.
2. Candidates are advised to check their eligibility before walk-in-interview.
3. The candidates must bring with them original certificates, along with one set of self attested photocopy in proof of age, caste, educational qualification along with mark sheets of all semester of Degree and experience on the date of interview (if any), failing which candidate will not be eligible for interview. In case of Ex-serviceman, Certificate in support of claims for Ex-servicemen is mandatory.
4. Candidate should bring one character certificate from Gazetted Officers/Executives Officers for certifying that he/she is bearing good moral character.
5. Incomplete or vague educational qualification will be invalid.
6. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
7. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons therefore.
8. The outstation candidates must come prepared to stay for minimum 2 days at their own expenses, if required.
9. Selected candidate will have to pass prescribed medical examination before the contract is entered into for fitness to perform the work awarded.
10. The selected candidates should be able to join within maximum 30 days after issuing of offer of appointment by KRCL. Any deviation in the said policy will be dealt on case to case basis, based on the merits of the case., otherwise it is deemed to have lapsed.
11. If Candidate working in KRCL on contract basis and selected against this notification, he/she does not require to follow the condition of notice period for joining new post. However, relieving letter from concerned Konkan Railway authority will be required at the time of joining.

**F) Selection process:-**

1. The candidates shall arrive at the time and venue and get registered with the nominated KRCL official for the walk-in interview as indicated. Group Discussion (GD) or any other elimination round may be introduced depending on the number of candidates and those candidates who get through in the elimination round will be called for interview.
2. The candidate will be interviewed by a nominated Committee and the selection will be finalized on performance in the interview and based on the basis of marks obtained in CA/ICWA. Preference will be given to candidates having post qualification experience in the field of Finance & Accounting.
3. The decision of the Nominated Committee of KRCL shall be final and binding.

**G) The other broad terms of contract** are given below for information of the candidate which are subject to changes at the time of actually entering into the contract at the discretion of KRCL, which may please be noted:-

1. The period of contract will be initially for a period of one year, extendable on yearly basis on satisfactory performance, mutual consent as well as requirement of KRCL, if any. If required, the same can be renewed as a fresh contract on year to year basis. Remuneration may be revised from the 2<sup>nd</sup> year onward as decided by the Corporation.
2. The contractual service is required for Konkan Railway. Selected candidate can be posted and transferred at anytime, anywhere in the area of Operations of KRCL during contract period based on the requirement.
3. Panel of standby candidates over and above requirement will be maintained as per merit as decided by KRCL. Such candidates may be engaged as per requirement of KRCL other than USBRL Project within the validity of panel. Posts notified are not regular establishment posts.
4. The other benefits are as below:
  - I. The selected candidate shall be entitled to reimbursement of premium of Life insurance to the extent of Rs. 500/- per month obtained from a recognized Insurance company, for self only. The reimbursement will be made to him/her on production of original receipt of payment of the premium.
  - II. KRCL will reimburse Rs. 750/- towards usage of mobile phone on submission of necessary bills / vouchers.
  - III. No accommodation will be provided. No Food or Food/Mess Allowance will be paid by KRCL.
  - IV. KRCL will reimburse maximum of Rs. 500/- per month on submission of necessary bills/ vouchers towards medical facility to the selected candidates for self, spouse and up to 2 children within same limit.
  - V. The selected candidate shall be entitled to reimbursement of premium of mediclaim policy to the extent of Rs. 500/- per month of mediclaim policy of recognized insurance company for self and family (spouse plus maximum 2 children) taken by him/her. The reimbursement will be made to him/her on production of original receipt of payment of the premium.
5. The Corporation reserves the right to terminate the contract if the contract appointee is found unsuitable, by giving one month notice or payment in lieu thereof. Similarly, the appointee will be required to give one month notice to KRCL for termination of contract.

6. Selected candidates will be required to execute agreement and indemnity bond of Rs. 50,000/- in favour of Konkan Railway Corporation Limited on Rs. 100/- stamp paper to serve the Company for the period specified in the subsequent para below or any further extended period.

7. The candidate selected for the above contractual agreement shall not be absorbed in KRCL regular service. The candidate therefore, shall not have right to claim for permanent absorption in KRCL and shall be required to give an undertaking in writing to KRCL to that effect.

8. The selected candidate shall be paid the consolidated remuneration as mentioned herein above and shall not be eligible or entitled to any other benefit or allowance. Further on engagement, he/she should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.

9. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of KRCL), unauthorized absence, in-subordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.

10. Selected candidates shall use electronic resources of KRCL in strict adherence to the policies and guidelines issued by KRCL from time to time. The email account and user ID's created for official purposes shall always be used in a responsible, effective, ethical and lawful manner. Any misuse of these resources and / or putting the Corporation at risk of any liability based on such misuse shall result in termination of employment and appropriate legal action.

**The termination of contract and its consequences:-**

(a) In addition to the above conditions, the contract agreement shall be terminated on:-

- (i) Completion of last day of contract period or any extended period thereon.
- (ii) The breach of any terms of contract of employment by contract employee.
- (iii) The last day of the one month notice period of termination issued by either side or payment in lieu thereof by either party.

(b) If any litigation on whatsoever account is initiated by or against KRCL, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.

(c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to KRCL any property belonging to KRCL, all tools and plants, documents, any passwords or user ids etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form, tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.

(d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.

(e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

**H) Travel on duty and expenses:-**

- a) Complementary pass of AC-2 class for travel outside headquarter while on duty may be provided in the interest of organization for self only.
- b) Expenses and cost: - The fixed rate of 100% expenses at the prevailing rates per day outside during the course of contract period and will be payable as detailed below:-

- For 12 hours and above:- 100%
- For 6 hours and above:- 70%
- Less than 6 hours:- 30%

- c) Rest House:- Rest House of KRCL, if available will be provided while on duty, if not, reimbursement of hotel charges as per rates fixed by KRCL will be allowed, on production of vouchers.

**I) Leave:-**

Contract appointee will be entitled for fully earned leave of 15 days on completion of every 6 months of contract period. This leave can be accumulated. However, no encashment is permitted. In addition, the appointee will be eligible for 8 days Casual Leave during the year of contract. Weekly off and other public holidays, as applicable to concerned offices, at the place of posting will be applicable. Normal working hours as applicable to concerned offices are to be followed. During exigencies, some extra hour working will be required but no extra over time or any other type of allowance/ compensation for working beyond the nominated hours shall be paid by KRCL as the remuneration fixed per month includes this. The candidate does not have any type of claim for working extra hours. Leave to be availed only after valid sanction as per KRCL norms from the controlling authority and if the candidate avails leave without valid sanction, the same will be treated as Absent without Pay.

The Contract Appointee shall be governed by Indian Laws and shall be subject to the judicial courts in the concerned state.

Statutory Income Tax, Professional Tax and other taxes will be deducted at source, as applicable from time to time.

**ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.**

The above terms are broad in nature and only for guidance and are subject to change while entering into agreement at the time of contract appointment.

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**Chief Personnel Officer**

**Date:09/12/2022**  
**Place: Belapur**

## APPLICATION

**EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION FREE- SAY NO TO OFFERING OR ACCEPTING BRIBES.**

Ref: Notification No. \_\_\_\_\_ dated ---/---/2022

Post applied for: \_\_\_\_\_

Affix recent passport  
size colour  
photograph  
(Signed A-crossed)

NOTE: Please note that all the columns given below should be filled in.

1	Name of the Candidate Mr/Mrs/Ms	
2	Father's/Husband's name	
3	Full Postal address with pin code	
4	Mobile number	
5	E-mail address	
6	Date of Birth (DD/MM/YYYY)	
7	Age as on 01.12.2022 (Maximum 35 years)	
8	Gender:	Male / Female
9	Caste:	GEN/OBC-NCL/SC/ST

Education Qualification:

Name of Exam	Year of passing	Name Board/University	of Aggregate % of marks obtained

Additional Qualifications (if any): \_\_\_\_\_

**Work Experience (if any).**

Sr.No	Posts Held	Duration From - To	No. years months	of Pay & scale/Remuneration (Rs.)	Name of the organization and brief description of job	Any other details

Current organization, place of working, post held: \_\_\_\_\_

I hereby declare and certify that the above information is true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Date:

Place:

Signature of the applicant

List of documents enclosed (Please indicate 'TICK' [√] in the box (NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS MAY RENDER THE APPLICANT INELIGIBLE)

- a) Copies of certificate in proof of qualification (As per the qualification specified in Notification)
- b) Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- c) Copy of valid Caste certificate in the format required for Central Government employment (In case of OBC-NCLs) and service certificate in support of claims for Ex-servicemen, if any.
- d) Two passport size recent photographs.
- e) Copy of document regarding experience, last served and others (if any).
- f) Character certificate from Gazetted officer/Executive officers for certifying that candidate is bearing good moral character.

I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website [www.konkanrailway.com](http://www.konkanrailway.com)

(Signature of Applicant)

Date:



**(CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kum\* \_\_\_\_\_  
\_\_\_\_\_ Son/ Daughter\* of \_\_\_\_\_ Shri/Smt.\* \_\_\_\_\_ of  
\_\_\_\_\_ Village/ Town\* \_\_\_\_\_  
\_\_\_\_\_ District/Division\* \_\_\_\_\_ in  
the State/Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ community that is recognized as a backward  
class under Government of India\*\*, Ministry of Social Justice and Empowerment's  
Resolution No. \_\_\_\_\_ dated \_\_\_\_\_

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1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97.
7. Resolution No. 12011/99/94-BCC dated 11/12/97.
8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
13. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
14. Resolution No. 12011/4/2002-BCC dated 13/01/2004
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or \_\_\_\_\_  
his/her family ordinarily reside(s) in the \_\_\_\_\_  
District/Division of the \_\_\_\_\_ State/Union Territory. This  
is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer)  
mentioned in Column 3 of the Schedule to the Government of India, Department of  
Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is  
modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified  
vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide  
OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014 or the latest notification of the  
Government of India.

Dated

: Seal

District Magistrate /  
Deputy  
Commissioner /  
Any other Competent  
Authority



- \* Please delete the word(s) which are not applicable.  
 \*\* As listed in the Annexure (for FORM-OBC-NCL)  
 \*\*\* The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**NOTE:**

- a. The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.  
 b. The authorities competent to issue Caste Certificates are indicated below:  
 (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).  
 (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.  
 (iii) Revenue Officer not below the rank of Tehsildar' and  
 (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides  
 c. The annual income /status of the parents of the applicant should be based on financial year ending March 31, 2020

**ANNEXURE for FORM-OBC-NCL**

<b>Sl. No.</b>	<b>Resolution No.</b>	<b>Date of Notification</b>
1	No.12011/68/93-BCC(C)	13.09.1993
2	No.12011/9/94-BCC	19.10.1994
3	No.12011/7/95-BCC	24.05.1995
4	No.12011/96/94-BCC	09.03.1996
5	No.12011/44/96-BCC	11.12.1996
6	No.12011/13/97-BCC	03.12.1997
7	No.12011/99/94-BCC	11.12.1997
8	No.12011/68/98-BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12018/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014